



KAWEAH DELTA HEALTH CARE DISTRICT BOARD OF DIRECTORS MEETING

City of Visalia – City Council Chambers
707 W. Acequia, Visalia, CA

Wednesday December 18, 2024 {Regular Meeting}

OPEN MEETING AGENDA {4:00PM}

- 1. CALL TO ORDER**
- 2. APPROVAL OF AGENDA**
- 3. PUBLIC PARTICIPATION** – Members of the public may comment on agenda items before action is taken and after it is discussed by the Board. Each speaker will be allowed five minutes. Members of the public wishing to address the Board concerning items not on the agenda and within the jurisdiction of the Board are requested to identify themselves at this time.
- 4. APPROVAL OF THE CLOSED AGENDA – 4:01PM**
Public Participation – Members of the public may comment on agenda items before action is taken and after the item has been discussed by the Board.
Action Requested – Approval of the December 18, 2024, closed meeting agenda.
- 5. ADJOURN**

CLOSED MEETING AGENDA {4:01PM}

- 1. CALL TO ORDER**
- 2. CONFERENCE WITH LEGAL COUNSEL – EXISTING LITIGATION** – Pursuant to Government Code 54956.9(d)(1).
 - A. Martinez (Santillian) v KDHCDC Case # VCU279163
 - B. Burns-Nunez v KDHCDC Case# VCU293109
 - C. Oney v KDHCDC Case # VCU293813
 - D. Parnell v Kaweah Health Case # VCU292139
 - E. Newport v KDHCDC Case # VCU295708
 - F. Vanni v KDHCDC Case # VCU299235
 - G. M. Vasquez v KHCD Case # VCU297964
 - H. Borba v KDHCDC Case # VCU301816
 - I. Apkarian-Souza v KDHCDC Case # VCU303650
 - J. Pendleton v KDHCDC Case #VCU305571

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*Mike Olmos – Zone I
President*

*Lynn Havard Mirviss – Zone II
Vice President*

*Dean Levitan, MD – Zone
III
Board Member*

*David Francis – Zone IV
Secretary-Treasurer*

*Ambar Rodriguez – Zone V
Board Member*

- K. Rhodes v. Kaweah Case #VCU306460
- L. Negrete v. Kaweah Case #VCU309437
- M. Garcia v. Kaweah Case #VCU310326
- N. LaRumbe-Torres v. Kaweah Case #VCU313564

Evelyn McEntire, Director of Risk Management and Rachele Berglund, Legal Counsel

- 3. **CONFERENCE WITH LEGAL COUNSEL – ANTICIPATED LITIGATION** – Significant exposure to litigation pursuant to Government Code 54956(d)(2) – 1 Case

Evelyn McEntire, Director of Risk Management and Rachele Berglund, Legal Counsel

- 4. **REPORT INVOLVING TRADE SECRETS {HEALTH AND SAFETY CODE 32106}** – Discussion will concern a proposed new services/programs – estimated date of disclosure is April 2025.

Gary Herbst, Chief Executive Officer & Marc Mertz, Chief Strategy Officer

- 5. **CREDENTIALING** - Medical Executive Committee (MEC) requests that the appointment, reappointment and other credentialing activity regarding clinical privileges and staff membership recommended by the respective department chiefs, the credentials committee and the MEC be reviewed for approval pursuant to Health and Safety Code 1461 and 32155.

Daniel Hightower, MD, Chief of Staff

- 6. **QUALITY ASSURANCE** pursuant to Health and Safety Code 32155 and 1461, report of quality assurance committee.

Daniel Hightower, MD Chief of Staff

- 7. **APPROVAL OF THE CLOSED MEETING MINUTES** – November 21, 2024, and November 22, 2024, closed meeting minutes.

- 8. **ADJOURN**

OPEN MEETING AGENDA {4:45PM}

- 1. **CALL TO ORDER**
- 2. **APPROVAL OF AGENDA**
- 3. **PUBLIC PARTICIPATION** – Members of the public may comment on agenda items before action is taken and after it is discussed by the Board. Each speaker will be allowed five minutes. Members of the public wishing to address the Board concerning items not on the agenda and within the jurisdiction of the Board are requested to identify themselves at this time.
- 4. **CLOSED SESSION ACTION TAKEN** – Report on action(s) taken in closed session.
- 5. **OPEN MINUTES** – Request approval of the November 21, 2024, and November 22, 2024, open minutes.

Public Participation – Members of the public may comment on agenda items before action is taken and after the item has been discussed by the Board.

Action Requested – Approval of the November 21, 2024, and November 22, 2024, open minutes.

6. RECOGNITIONS

6.1. Presentation of Resolution 2246 to Daniel Watson in recognition as the Kaweah Health World Class Employee of the month – December 2024 – *Director Francis*

6.2. Presentation of Resolution 2247 to Connie Garza in recognition of her service and retirement at Kaweah Health. – *Director Francis*

7. INTRODUCTIONS

7.1. New Director (s) – Scott Baker and Nancy Hungarland

7.2. Team of the Month – Patient Access – Precert/Benefits Team

8. **CREDENTIALS** - Medical Executive Committee requests that the appointment, reappointment and other credentialing activity regarding clinical privileges and staff membership recommended by the respective department chiefs, the credentials committee and the Medical Executive Committee be reviewed for approval.

Daniel Hightower, MD, Chief of Staff

Public Participation – Members of the public may comment on agenda items before action is taken and after the item has been discussed by the Board.

Action Requested – Approval of the December 18, 2024, medical staff credentials report.

9. **CHIEF OF STAFF REPORT** – Report relative to current Medical Staff events and issues.

Daniel Hightower, MD, Chief of Staff

10. **CONSENT CALENDAR** - All matters under the Consent Calendar will be approved by one motion, unless a Board member requests separate action on a specific item.

Public Participation – Members of the public may comment on agenda items before action is taken and after the item has been discussed by the Board.

Action Requested – Approval of the December 18, 2024, Consent Calendar.

9.1. REPORTS

- A. Physician Recruitment
- B. Strategic Plan
- C. Throughput
- D. Environment of Care
- E. Long Term Care: Subacute, TCS, TCS Ortho
- F. Infusion Center

9.2. POLICIES

A. Administrative Policies

A.1. AP27- Use of District name and/or stationery - Revised

A.2. AP02- Conditions of Admissions – Revised

- A.3. AP141- Credit and Collection Policy – Revised
- A.4. AP123- Financial Assistance Program Full Charity and Partial Discount Programs- Revised

B. Human Resource Policies

- B.1. HR.13 Anti-Harassment and Abusive Conduct- Revised
- B.2. HR.80 Docking Staff - Revised
- B.3. HR.12 Equal Employment Opportunity - Revised
- B.4. HR.70 Meal Periods, Rest Breaks and Breastfeeding and/or Lactation Accommodation - Revised
- B.5. HR.14 Non-English/Limited English Speaking and/or Hearing Impaired Individuals – Non Discrimination (three-year renewal; no update) – Revised
- B.6. HR.46 Orientation of Kaweah Health Personnel - Revised
- B.7. HR.234 Paid Time Off (PTO), Extended Illness Bank (EIB) and Healthy Workforce, Health Families Act of 2014- Revised
- B.8. HR.47 Professional Licensure and Certification - Revised
- B.9. HR.216 Progressive Discipline - Revised
- B.10. HR.72 Standby and Callback - Revised
- B.11. EH.06 Work Related Injury and Illness and Workers’ Comp - Revised

C. Environment of Care Policies

- C.1. EOC 5000 Fire Prevention- Revised

9.5. MEC

- A. Privilege Form Revision – Emergency Medicine

9.6. CLAIMS

- A. Rejection of Claim Letter- Daleyza Isquierdo. Erika Meza. David Isquierdo

10. RENAL SERVICES- A review of key performance indicators and actions associated with care of Dialysis services. *Amy Baker, Director of Specialty Clinics*

11. STRATEGIC PLANNING –IDEAL ENVIRONMENT- Detailed review of Strategic Plan Initiative. *Hannah Mitchel, Director of Organizational Development & Dianne Cox, Chief Human Resource Officer*

12. EMPLOYEE 401(K) PLAN & FISCAL YEAR 2025 BUDGET – To approve an amendment/adjustment to the Board-approved budget for fiscal year 2024-25 to increase the employer match to the employee 401(k) plan from 50% to 100% for the plan year ending December 31, 2024. *Dianne Cox, Chief Human Resource Officer and Gary Herbst – Chief Executive Officer*

Public Participation – Members of the public may comment on agenda items before action is taken and after the item has been discussed by the Board.

Action Requested – Approval of the 401(k) and 457b amendments and resolutions.

13. FINANCIALS – Review of the most current fiscal year financial results. *Malinda Tupper – Chief Financial Officer*

14. REPORTS

14.1. Chief Executive Officer Report - Report on current events and issues.

Gary Herbst, Chief Executive Officer

14.2. Board President - Report on current events and issues.

Mike Olmos, Board President

**CLOSED MEETING AGENDA
IMMEDIATELY FOLLOWING THE OPEN SESSION**

1. CALL TO ORDER

2. CEO EVALUATION – Discussion with the Board and the Chief Executive Officer relative to the evaluation of the Chief Executive Officer pursuant to Government Code 54957(b)(1).

Gary Herbst, Chief Executive Officer and Rachele Berglund, Legal Counsel

3. ADJOURN

In compliance with the Americans with Disabilities Act, if you need special assistance to participate at this meeting, please contact the Board Clerk (559) 624-2330. Notification 48 hours prior to the meeting will enable the District to make reasonable arrangements to ensure accessibility to the Kaweah Delta Health Care District Board of Directors meeting.

All Kaweah Delta Health Care District regular board meeting and committee meeting notices and agendas are posted 72 hours prior to meetings (special meetings are posted 24 hours prior to meetings) in the Kaweah Health Medical Center, Mineral King Wing near the Mineral King entrance. The disclosable public records related to agendas can be obtained by contacting the Board Clerk at Kaweah Health Medical Center – Acequia Wing, Executive Offices (Administration Department/Executive Offices) {1st floor}, 400 West Mineral King Avenue, Visalia, CA via phone 559-624-2330 or email: kedavis@kaweahhealth.org, or on the Kaweah Delta Health Care District web page <http://www.kaweahhealth.org>.